

Tenderer's Technical Offer^(Note 3)

The following are the key components to the Technical proposal and thus each section below is to be tailored by the Contracting Authority to the specific requirements of the tender and in particular should reflect what is requested in the Specifications (Section 4).

A technical offer is to be provided by the Economic Operator in response to Technical Specifications. The submission shall be in a structured form and is to be in the same sequence as listed hereunder for ease of reference and evaluation.

Tenderer's Technical Offer in response to specifications.

The Technical Offer shall constitute the following:

- 1) A **Construction Management Plan** ^(Note 3) in relation to this tender shall include a Risk Assessment, as referred to in this document. It shall also detail site logistics and shall take into account the problems of access into the site, and in particular the needs to maintain access open to the sites for visitors. It shall show in particular:
 - The Access Plan - All site access points for workers and any required equipment.
 - Storage areas for materials and any required equipment.
 - Scaffolding - to decide on location, loadings etc. and design supports accordingly. The location of the bases of the scaffolding is to be approved by the Contracting Authority however it is the Contractors responsibility to make sure that the scaffolding is certified and safe enough for people to use.
 - Adequate and suitable provision to reduce dust nuisance during all phases of the works.
 - Measures for the safety and continued operation of overlying existing activities.
 - Preliminary Risk Assessment

The submission to and approval by the Contracting Authority's Project Manager in charge of such Programme or the furnishing of such particulars shall not relieve the Contractor of any of his/her duties or responsibilities under the Contract.

- 2) An **'Organisation and Methodology'** Report ^(Note 3) which is to include but not limited to must include the Objectives, History, Current State of Preservation, Methodology, Assumptions and Results as described in the terms of reference.

It is also to include the following:

A. RATIONALE

- An objective analysis of the Terms of Reference demonstrating the degree of understanding of the Project Scope as described in the Terms of Reference.
- An explanation of the risks and assumptions affecting the execution of the contract.

B. STRATEGY

- An outline of the approach proposed for contract implementation - A detailed method statement (historical background, current conditions, methodology to conserve/restore and results) including technical specification of products to be used as described in the Terms of Reference for the two artefacts.

- A list of the proposed activities considered to be necessary to achieve the contract objectives.

C. TIMETABLE OF ACTIVITIES

- The timing, sequence and duration of the proposed activities, taking into account the given timeframes
- The Gantt Chart is to include and identify major milestones in execution of the contract, including an indication of how the achievement of these would be reflected in any reports, particularly those stipulated in the Terms of reference. The execution of the contract is 15 weeks from order to start works.

Technical Offer Declaration:

I / We declare that as part of our technical offer, we confirm that the works will be carried out in accordance with the Terms of Reference (Section 4) and as detailed in the Financial Offer breakdown.

Name of Tenderer / Company:

Signature:.....

Date:.....

(the person or persons authorised to sign on behalf of the tenderer)