
Contract Form

Secretariat for Catholic
Education

Title of the Contract: Contract for the supply of laptop devices for employees in church schools.

This contract is concluded between:

Secretariat for Catholic Education
16, The Mall
Floriana FRN 1472

Tel: 27790060
Email: info@csm.edu.mt

on the one part, and

.....

on the other part,

1. In this contract words and expressions shall have the meanings assigned to them in the contractual conditions set out below.
2. The subject of this contract is the supply of laptop devices for employees in church schools.
3. The following documents shall be deemed to form and be read and construed as part of this contract, in the following order of precedence:
 - (a) this Contract Agreement,
 - (b) the Special Conditions,
 - (c) the General Conditions,
 - (d) the Technical Specifications and Design Documentation (including any clarifications made during tendering period),
 - (e) the Technical Offer (including any clarifications made during evaluation),
 - (f) the Financial Offer (after arithmetical corrections/breakdown), (g) the Tenderer's Declarations in Tender Response Format, (h) Other Documents (related to the subject of the contract).

Clarifications and Addenda shall have the order of precedence of the document according to the article they are modifying.

4. In consideration of the payments to be made by the Secretariat for Catholic Education to the Contractor as hereinafter mentioned, the Contractor undertakes to execute and complete the contract in full compliance with the provisions of the contract.
5. The Secretariat for Catholic Education hereby agrees to pay the Contractor in consideration of the execution of the contract and remedying of any defects therein the amount of:

€XXXX (amount in words) including Taxes, Other Duties & Discounts but excluding VAT

or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract. VAT shall be paid in compliance with National Law (in particular the VAT Act 1998, the Act No X of 2003, Act XV of 2016 and relevant Legal Notices).

6. The Contractor hereby agrees to submit to the Contracting Authority a performance guarantee amounting to €XXXX (amount in words) equivalent to 10% of the total contract cost or submission of a single bid bond (as stipulated in Article 11.1 of the Special Conditions to the contract).
7. In witness whereof the parties hereto have signed the contract. This contract shall take effect on the date on which it is signed by the last party (whichever date comes the earliest).

The provisions of this contract are without prejudice to the obligations of the Secretariat for Catholic Education in terms of the Freedom of Information Act (Cap. 496 of the Laws of Malta). The Secretariat for Catholic Education, prior to disclosure of any information to a third party in relation any provision of this contract, which has not yet been made public, shall consult the contractor in accordance with the provisions of the said Act, pertinent subsidiary legislation and the Code of Practice issued pursuant to the Act. Such consultation shall in no way prejudice the obligations of the Secretariat for Catholic Education in terms of the Act.

Done in English in two originals: one for the Secretariat for Catholic Education and one for the Contractor.

Contractor :

Secretariat for Catholic Education

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Signed by:

Signed by:

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In the capacity of:

In the capacity of:

.....

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Being fully authorized by and acting on behalf of

Being fully authorized by and acting on behalf of

Secretariat for Catholic Education

Date:

Date: