

**ESF.02.155/01: TENDER FOR THE PROVISION OF A RESEARCH STUDY ON THE YOUTH  
AND COMMUNITY OF SENGLEA**

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**CLARIFICATIONS**

**Clarification No. 1**

The deadline for the submission of offers is being extended to 08/06/2021 at 12:00pm. The tender opening date is also being extended to 08/06/2021 at 12:30pm.

**Clarification No. 2**

**Q:** In the main tender document Section 1, 1.3 it is mentioned that “the time limits for the execution of the contract shall be 60 days” however Section 3, 18.2 says “The Contract shall have a delivery period of 3 months”. How long is it exactly, two months or three?

**A:** It is being clarified that as stated in the tender Section 3, Article 18.2, the contract shall have a delivery period of 3 months. The time limit for the execution of said contract, therefore, shall be of 3 months (90 days).

In this regard, the text provided under Section 1.3 in the Instructions to Tenderers should read as follows:

*1.3 The place of acceptance of the services shall be the at the Fondazzjoni għall-Opri Soċjali fl-Arcidjocesi ta' Malta, c/o Archbishop's Curia, St Calcedonius Square, Floriana, Malta, the time-limits for the execution of the contract shall be ~~60~~90 days, and the INCOTERM2020 applicable shall be Delivery Duty Paid (DDP).*

**Clarification No. 3**

**Q:** If everything proceeds normally, do you have an indication on when the tender would be awarded, and the when the timeline indicated for the different phases of research would start?

**A:** As stated in Section 3, Article 18.1, the commencement date of the Contract is 2 weeks from the date of award issued by the Contracting Authority. The deadlines that need to be adhered to, following the commencement date, are stated in Section 4 – Terms of Reference.

**Clarification No.4**

**Q.** We are two individuals who are interested in forwarding our interest for the tender in caption. Since we do not form part of an NGO and we aim to do this project on our free time could you kindly answer the following queries:

Are the following the documents we are to provide to show our interest in this tender are the following?

- Key Experts Form

- Statement of Exclusivity and Availability Form
- Key Experts' CVs
- Proof of Qualifications
- Global Price Contracts - Should structure hours and respective costs
- Tenderer's Technical Offer (Organisation & Methodology) - Should include the research rationale, strategy and timetable.

**A:** All economic operators interested to bid for this tender are to complete all forms in line with the provisions set in the Instructions to Tenderers (Section 1) within the Tender Dossier.

#### **Clarification No. 5**

**Q:** The Self-declaration form for the Key Expert indicated in the tender could not be found among the forms in the tender. Is there a format for this form?

**A:** It is confirmed that the Self-declaration form for Key Experts (relating to public employees) is provided among the tender package documents available on the webpage [www.church.mt/tenders](http://www.church.mt/tenders). This should be completed only in case where the Key Expert/s is/are (a) public employee/s.

#### **Clarification No. 6**

**Q:** Shall we submit the documents only as a soft copy via this email? Or both in soft and hard copy?

**A:** As stated in Section 1, Article 1.1, Prospective tenderers must submit their offer by email to [fosam.procurement@gmail.com](mailto:fosam.procurement@gmail.com). No hard copies will be accepted.

#### **Clarification No. 7**

**Q:** The NGOs are instructed to also provide the Guarantee Form. Does this apply also in our case since we do not form part of an NGO?

**Answer:** The tender is being launched by an NGO for Economic Operators to bid in response to the call. The Guarantee required under this tender is the Performance Guarantee in line with the provisions of Article 7 of the Special Conditions (Section 3 of the Tender Document). This condition (similar to all conditions included in the Tender Document) applies to all economic operators bidding for this tender. This will come into force following the award of the Tender to the selected Economic Operator.