

Sacristan (Santa Marija Assunta – Mġarr Parish)

The ideal candidate must:

- have the knowledge required for the preparation of the liturgical celebrations (including the necessary liturgical books, vessels, vestments and other items used during liturgical celebrations);
- be able to communicate both in the Maltese and English languages;
- have good interpersonal and communication skills;
- be able to work in a team, as well as on one's own initiative; and
- possess a valid driving licence.

The successful candidate, who will report to the Parish Priest, will be responsible for the smooth running of the everyday activities at the Mġarr Parish; this includes the daily running of the Church; the preparation of the altar and the sanctuary for mass and the different liturgical celebrations; the preparation of the Church for celebrations such as funerals, weddings, baptism, feasts and other celebrations, the assistance in the aforementioned celebrations; welcoming groups visiting the Parish, the carrying out of ordinary repairs and maintenance as well as the overall upkeep of the Church.

Interested persons are to submit the following to hr@maltadiocese.org by not later than 30 September 2021:

- A letter of application
- A detailed copy of their CV
- A scanned copy of certificates
- Recent police conduct
- Name and emails of two referees