



Secretariat for Catholic Education

CALL FOR APPLICATIONS FOR THE POST OF SENIOR EDUCATION SUPPORT PRACTITIONER (PSYCHOTHERAPIST) IN CHURCH PRIMARY, SECONDARY AND POST-SECONDARY SCHOOLS

The Secretariat for Catholic Education would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. The Secretariat for Catholic Education adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

The Director for Curriculum and Standards within the Secretariat for Catholic Education invites applications for the post of Senior Education Support Practitioner (Psychotherapist) for primary, secondary and post-secondary Church schools in Malta and Gozo.

1.0 Terms and Conditions

1.1 The post of Senior Education Support Practitioner (Psychotherapist) is on a full-time basis and the selected candidate may be conditioned to a maximum of a six (6) day working week of an average working time of forty (40) hours averaged over a calendar year on a time-table established by the Director for Curriculum and Standards, and is subject to the rules and regulations governing the Secretariat for Catholic Education.

1.2 This appointment is subject to a probationary period of twelve (12) months.

1.3 The salary for the post of Senior Education Support Practitioner (SEBD) is Salary Scale 8, currently, €24,091 per annum, rising by annual increments of €486.83 up to a maximum of €27,011.98.

2.0 Duties

2.1 The duties of a Senior Education Support Practitioner (Psychotherapist) include:

- i. working within the SEBD team, conducting situation assessment and psychotherapeutic intervention in cases of emotional and behavioural problems;
- ii. carrying out psychotherapy sessions on an individual or group level as part of an integrated preventive and intervention service;
- iii. collecting and analysing information about the current situation of the students in order to assist in professionals' meetings or case conferences for the benefit of the student;
- iv. working in close collaboration with the Secretariat's Psycho-Social teams, School Management Teams and other professionals employed with other government entities and also with nongovernmental agencies, thereby ensuring maximum utilisation of resources for the benefit of the students;
- v. ensuring that records and logging systems are well kept regarding all interventions carried out with each student while ensuring confidentiality at all times in accordance with existing legal provisions;
- vi. assisting and compiling of annual reports;
- vii. being accountable to the respective Team Coordinator and Service Manager for Student Services;
- viii. performing any other duties according to the exigencies of the Secretariat for Catholic Education as directed by the Director for Curriculum and Standards;
- ix. performing any other duties according to the exigencies of the Secretariat for Catholic Education as directed by the Delegate for Catholic Education.

2.2 A selected candidate is expected to perform these duties in various primary, secondary and post-secondary Church schools s/he is assigned in Malta and Gozo, according to exigencies.

3.0 Eligibility requirements

3.1 By the closing time and date of this call for applications, applicants must be:

- (i) (a) citizens of Malta; **or**
- (b) citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; **or**

- (c) citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; **or**
- (d) any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); **or**
- (e) third country nationals who have been granted long-term resident status in Malta under regulation 4 of the “Status of Long-Term Residents (Third Country Nationals) Regulations, 2006” or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the “Family Reunification Regulations, 2007”.

The advice of the Department of Citizenship and Expatriate Affairs within the Identity Malta Agency should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment license in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

- (ii) able to communicate in both the English and Maltese languages;
- (iii) in possession, or have been approved for the award of a recognised Bachelor’s qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVETS, or equivalent, with regard to programmes commencing as from October 2003), in Education, or Social Work, or Youth Work, or Psychology, or other related field, or a recognised appropriate comparable qualification; **and**
- (iv) in possession, or have been approved for the award of a recognised Master’s qualification at MQF Level 7 (subject to a minimum of 60 ECTS/ECVETS credits, or equivalent, with regard to programmes commencing as from October 2008), in Psychotherapy, or a recognised appropriate comparable qualification; **and**
- (v) have at least two (2) calendar years supervised practice in Psychotherapy in a recognised organisation working with children and adolescents. In this regard applicants are to produce testimonials endorsed by the Supervisor.

3.2 Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered, provided that they submit evidence that they have been approved for the award of the qualifications in question, by the closing time and date of the call of applications.

3.3 Applicants must be of conduct which is appropriate to the post applied for and must produce a Certificate of Conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application.

3.4 Applicants must be eligible to take up their due appointment, in terms of 3.1 to 3.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

3.5 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications.

4.0 Submission of supporting documentation

4.1 Qualifications and/or experience claimed must be supported by certificates and/or testimonials, copies of which should be attached to the application. Applicants must provide transcripts of their qualifications. Diploma/Degree/Post-Graduate certificates must be accompanied by a transcript, in English, showing the grade obtained and the final classification.

4.2 Original certificates and /or testimonials are to be invariably produced for verification at the interview.

5.0 Selection procedure

5.1 Eligible applicants will be interviewed by a selection board to assess their suitability for the post.

5.2 The results will be published on the notice board of the Secretariat for Catholic Education within fifteen (15) working days of the interviews. A notification of the issue of the result will be sent to all interviewees.

5.3 Selection will be made according to the result list which will be valid for one (1) calendar year.

5.4 Kindly be advised that the selected candidate may be required to commence duties as late as 1st September 2021.

6.0 Submission of applications

A letter of application in own handwriting, accompanied by a CV, will be received in the first instance by the **Director for Curriculum and Standards** by not later than **noon of Monday 24th May, 2021**. Applications by post should be sent by registered mail to the address below, in sufficient time to ensure delivery by the above-mentioned closing date. All applications will be acknowledged by the Director for Curriculum and Standards for Church Schools.

Mr Ian Mifsud
Director for Curriculum and Standards
Call: SESP (Psychotherapist)
Secretariat for Educational Services
16 The Mall
Floriana FRN1472