

Home Manager

The ideal candidate must:

- be in possession of a tertiary qualification preferably in Youth and Community Studies, Social Work, or any other related field of studies;
- have a minimum of 2 years' experience within the social care profession. Frontline experience in working with migrants will be considered an asset;
- have a person-centred approach to working with migrants and their families;
- be resourceful and able to perform within a multi-cultural setting;
- be able to coordinate the various initiatives, activities and tasks involved in the day to day running of an open centre;
- be able to work independently while liaising with the rest of the team;
- have strong people skills;
- have skills in written and spoken English. Knowledge of diverse languages (written and spoken) will be considered as an asset; and
- preferably be in possession of a clean driving licence.

The successful applicant, who will report to the Head of Residences will be responsible to ensure that those who seek assistance, in particular migrants and their families, are cared for and protected while seeking to ameliorate their overall well-being. S/he needs to endeavour to always promote the persons' best interest. The successful applicant will be required to work a flexible 40-hour week, spread from Monday to Friday.

Interested persons are to submit the following to hr@maltadiocese.org by not later than 17 January 2022

- A letter of application
- A copy of their CV
- A scanned copy of certificates
- Names and emails of two referees